

GRANT INTENT NOTIFICATION

Date: _____

To be submitted as early as possible in the planning stages of specific projects that are potential grant applications, but in no case later than **20** working days prior to any application deadline.

Project Information:(required)

Proposed Project Title:

Summary of Proposed Project:

Direct Impact on Court/Department (e.g. staff, space):

Estimated Project Costs:

Project Location:

Contact Name/Title:

Phone/Fax:

E-mail:

Potential Funding Source: (not required)

State Federal Private Other _____

If known, attach grant program information, eligibility requirements, deadlines, etc.

If a continuation of an existing grant, MMARS Account #: _____

Department Approval: (required)

Attach letter from Administrative Office of Department/OJC/OCP, as appropriate.

Mail/Fax To: Sandy Souza, Grant Specialist
Planning and Development, AOTC
Two Center Plaza
Boston, MA 02108
Fax: 617-227-9738
souza_s2@jud.state.ma.us
